

San Angelo Symphony Guild

Our Mission: To foster and promote education, participation, appreciation of and financial support for the San Angelo Symphony Orchestra and symphonic music

2017-2018 MEMBERSHIP/PLACEMENT FORM

1. I am a New Member Renewing Member
2. How would you like your name and information listed in the Symphony Guild Directory?

Name: _____
 Mr. Mrs. Ms. Mr. & Mrs. Dr. & Mrs. Mr. & Dr. Drs. Honorable

Address: _____

Phone: (Cell) _____ (Home) _____

E-Mail Address: **Please print *legibly*.** _____

3. Membership Levels

_____ **College \$20.** Requires work on 1 Standing Committee.

_____ **Associate \$150.** Committee work encouraged, but optional.

_____ **Active \$325.** Requires work on 1 Standing Committee, 1 Fundraising Committee, & 1 Orchestra lunch. Includes Dues (\$75), Gala Reservation* (\$100) & Symphony season ticket (\$150).

_____ **Member of Note \$100.00** Guild Dues. Must have cumulative of 10 years service. Committee work optional but encouraged.

_____ **Lifetime \$500** One-time dues payment. Committee work encouraged, but optional. This level is available to Sponsors of a Beau or Belle following three years of Active level membership.

Below are the STANDING, TASO CONFERENCE (Texas Association of Symphony Orchestras), and FUNDRAISING COMMITTEE descriptions. Each Active level member, each Family level member, and each returning Lifetime level member sponsoring a Beau or Belle, will need to serve on ONE (1) Standing and ONE (1) Fundraising Committee, along with helping to provide the meal for one Orchestra Luncheon during the year. Please indicate your top five (5) choices for STANDING Committees and your top five choices for FUNDRAISING Committees. (#1 being most preferred and #5 least preferred.) Committee placement will be based on length of service to the Guild and date of receipt---first-come, first-served. If you would like to chair a committee, please so indicate by checking the letter "C" in the blank preceding the committee description.

Please List any Board or Committee Placement in which you have already been asked to serve:

San Angelo has the honor of hosting the 2018 TASO Conference, April 19, 2018, through April 22, 2018. If you would like to help with this conference, please indicate your committee of choice. This is NOT a membership requirement.

It is advantageous for each Board of Directors position (Membership, Guild Relations, Symphonic Relations, Symphony Ambassadors, Symphony Beaux and Belles, Education, Fundraising [Gala] and Publicity) to have a “step-up” to train for leadership. Step-Ups work closely with their corresponding chairmen to learn the policies and procedures so they may effectively perform the responsibilities of those positions once they step-up the following year. If leadership appeals to you, please check the appropriate box on the following pages.

STANDING COMMITTEES

Membership

I am interested in a “step-up” training position for the Membership Board of Directors.

_____ C **New Member Orientation:** Plan and implement orientation of new members.

_____ C **Yearbook:** Compile, proof, work with professional printer, distribute yearbook.

Guild Relations

I am interested in a “step-up” training position for the Guild Relations Board of Directors.

_____ C **Communications:** Notify members of Guild functions via telephone, email, and text.

_____ C **Meeting Arrangements:** Arrange suitable meeting places for membership meetings, provide refreshments & solicit musical entertainment when necessary. Create and mail invitations.

_____ C **Storage/Inventory:** Maintain the organization and inventory of the Guild storeroom (including the inventory of the Guild dishes/silverware before and after rental usage, but not including inventory prior to the Gala, as Gala has a dish committee to do this).

Symphonic Relations

I am interested in a “step-up” training position for the Symphonic Relations Board of Directors.

_____ C **Audience Appreciation:** Plan and implement a party honoring Symphony patrons either prior to or after the 1st Symphony Concert of the year. (October)

_____ **Art-to-Music:** Coordinates Art to Music participation, student management and presentation of the art projects.

_____ **Volunteer Coordinator** – schedules volunteers

_____ **Supplies** – Requires only one person

_____ **Publicity** – Requires two people

_____ **Event Volunteer** (Requires approximately 20 volunteers)

_____ **TASO Representative:** This is not a committee, but is one person who chooses to serve as the Guild’s representative to the Texas Association of Symphony Orchestras. Requires travel several times a year for TASO meetings.

Symphony Beaux and Belles

I am interested in a “step-up” training position.

___ Novice Chairman Step-Up ___ Junior Chairman Step-Up ___ Senior Chairman Step-Up

___ Communications Chairperson will be responsible for communication within the Beaux/Belles program and will provide pertinent information to the Guild communications Director.

Symphony Ambassadors

I am interested in a “step-up” training position for the Symphony Ambassadors Board of Directors.

There are no standing committees under Symphony Ambassadors.

Publicity

I am interested in a "step-up" training position for the Publicity Board of Directors.

_____ C **Website Committee:** Maintains accuracy of the website and manages updates (will be provided by the Board for calendar of events).

_____ C **Newsletter Committee:** creates a newsletter for print or publication on the Guild website. Maintains a record of Guild events and activities. Newsletters can be compiled for history purposes.

_____ C **Publicity Committee:** arranges adequate publicity for the Guild activities including membership, Fundraising and Gala events.

FUNDRAISING – GALA

I am interested in a "step-up" training position for the Gala Chairman position.

_____ C **Silent Auction:** Secure auction items; coordinate and set up auction baskets and tables; secure monies from winning bidders; submit list of items auctioned with monies received to treasurer.

_____ C **Decorations:** Secure/create decorations; decorate venue (requires availability to decorate during the days prior to and the day of the Gala).

_____ C **POPS Tables:** Secure restaurants to donate meals served the night of the spring POPS concert. These tables will be part of the live auction at the Gala.

_____ C **Underwriting:** Solicit funds for the event.

_____ C **Reservations:** This position is perennially filled.

_____ C **Invitations/Program:** Work with printing company to create invitation to event, gather information for program and mail out invitations.

_____ C **Meal/Catering:** Determine menu and obtain bids from caterer(s). Handle all details pertaining to the meal.

_____ C **Take Down:** Clean up after event and properly store remaining items in Guild storage room.

_____ C **Dish Committee:** Inventory and ensure cleanliness of dishes and silverware prior to Gala, wash dishes after Gala (or make arrangements to accomplish this task). INVENTORY NEEDS TO BE DONE BEFORE AND AFTER USAGE.

_____ C **Dance/Presentation:** Choreograph parent/student dance; make Beaux/Belles presentation arrangements.

2018 TASO CONVENTION COMMITTEES

Registrants' Bags & Registration

_____ one day during the week of April 16, 2018, for assembling bags for delegates

_____ work registration desk on April 29, 2018, or April 20, 2018

Taste of West Texas Baskets

_____ one day during the week of April 16, 2018, for assembling baskets, coordinating with hotels and delivering baskets to delegates' hotel rooms_

Dinner In Homes

_____ preparing thank you note sets for delegates during the week of April 16, 2018

_____ serve as greeter in hotel lobby/escort to trolley or limo on evening of April 19, 2018

Luncheon

_____ decorate First Presbyterian Hall on the morning of April 21, 2018

_____ "dress" luncheon tables; help serve catered lunch

Please see reverse

_____greeter/program distributor during transition from luncheon to church sanctuary
_____clean up crew

HELP US KNOW YOU BETTER

Do you have any skills in the following areas? Artistic____ Clerical____ Bookkeeping____ Photography____ Cooking/Catering____ Decorating____ Entertaining____ Etiquette Training____ Marketing/PR____ Music Education____ Newsletter____ Proof Reading____ Scrapbooking____ Underwriting____ Leadership____ Computer – knowledge of: Web design/Input____ Excel____ E-mail____ Data Entry____ Power Point____ Other: _____
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Any other skills or interests you would like to share: _____

Would you consider hosting a membership meeting in your home? _____ Comfortable number of guests: _____

What are some of your previous volunteer experiences or leadership roles? _____

Would you consider serving as a Board Member in the future? _____ What area(s) interest you? President
 Vice-President Secretary Treasurer Membership Guild Relations Education
 Symphonic Relations Symphony Ambassadors Symphony Beaux & Belles Gala Chair
 Fundraising Historian/Publicity

If you have questions, please call Karla Oquin, Membership Chairman, at 315-7178 to leave a message.

PLEASE COMPLETE THIS FORM AND MAIL WITH YOUR CHECK MADE PAYABLE TO SAN ANGELO SYMPHONY GUILD, OR YOUR CREDIT CARD INFORMATION (BELOW) NO LATER THAN MAY 31, 2017. PAYMENT PLANS ARE AVAILABLE – PLEASE CONTACT JENNIFER AT 656-8815. Committee placements will be made by the receipt date of your completed Membership form and payment.

I authorize you to charge my bill directly to the credit card listed below:

AMOUNT: \$ _____
Name on credit card exactly as it appears _____
Billing Address for credit card (street, Apt. #) _____
City, State & Zip _____
Credit card number _____ Expiration Date _____
Signature _____ Today's Date _____

An acquaintance/friend who may like to receive information about the Guild is:

Name: _____

Address: _____

PLEASE MAIL TO:

San Angelo Symphony Guild
P. O. Box 62952
San Angelo, TX 76906

Facebook: San Angelo Symphony Guild, Beaux & Belles
On the Web: sanangelosymphonyguild.org

Please see reverse